

ADDENDUM NO. 1

Elm Road Elementary School – Classroom Addition

Penn High School Instructional and Activity Space Addition

Penn-Harris-Madison School Corporation
Mishawaka, Indiana

Project No. 223211.00/223213.00

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Addendum No. 1, 2 items, 1 page
Prebid Conference Agenda
Prebid Conference Sign-in Sheet

June 9, 2025

I hereby certify that this Addendum was prepared by me or under my direct supervision and that I am a duly registered Architect/Engineer under the Laws of the State of Indiana.

FANNING/HOWEY ASSOCIATES, INC.
ARCHITECTS/ENGINEERS/CONSULTANTS



Paul A. Miller, License No. AR10800161
Expiration Date: 12/31/2025

TO: ALL BIDDERS OF RECORD

ADDENDUM NO. 1 to Drawings and Project Manual, dated April 10, 2025, for Penn-Harris-Madison School Corporation, 55900 Bittersweet Road, Mishawaka, Indiana 46545; as prepared by Fanning/Howey Associates, Inc., Indianapolis, Indiana.

This Addendum shall hereby be and become a part of the Contract Documents the same as if originally bound thereto.

The following clarifications, amendments, additions, revisions, changes, and modifications change the original Contract Documents only in the amount and to the extent hereinafter specified in this Addendum.

Each bidder shall acknowledge receipt of this Addendum in his proposal or bid.

NOTE: Bidders are responsible for becoming familiar with every item of this Addendum. (This includes miscellaneous items at the very end of this Addendum.)

RE: ALL BIDDERS

ITEM NO. 1. PROJECT MANUAL, SECTION 00 11 13 – ADVERTISEMENT FOR BIDS

A. Change the following Date:

Bid Opening: 2:00 pm on July 2, 2025. No change in location.

Note: This date change was discussed by all attendees at the Pre-Bid Conference.

ITEM NO. 2. PROJECT MANUAL, SECTION 01 10 00 – SUMMARY

A. Article 2.05, A., 2.,: Add subparagraph b. as follows:

“b. The sanitary connection permit to be required by the City of Mishawaka is to be paid by the Owner.”

B. Article 2.08, A.: Change the Date from “June 24, 2025” to “July 2, 2025”.

END OF ADDENDUM

PREBID CONFERENCE AGENDA
Penn-Harris-Madison School Corporation
Mishawaka, IN

Date: June 2, 2025

Re: Elm Road Elementary School – Classroom Addition
Project Number: 223211.00
Penn High School – Instructional and Activity Space Addition
Project Number: 223213.00

Red texts items were discussed as changes during the PreBid Conference.

Present: Please Sign-In

1. Advertisement to Bidders: Per the information contained in the Advertisement to Bidders in the Project Manual, bids will be received until 2:00 p.m. on Monday, **June 24, 2025**, at the Support Services Center, 55910 Bittersweet Road, Mishawaka, Indiana, 46545. Bids received after this time will not be accepted. Bids will be opened and publicly read aloud immediately after the specified closing time. Bids may be held for 60 days. *NOTE: Refer to Addendum 1 for a change of Bid Date.*
2. Obtaining Bid Documents: Bid Documents are available as indicated in the Advertisement to Bidders at Eastern Engineering's website (distribution.easternengineering.com).
3. Instructions to Bidders: Per the information contained in the Project Manual, bids shall be executed on the Bid Proposal Form provided. Other information to be included with the bid form is outlined in the Instructions to Bidders. Each bidder is required to bid every item called for on the bid form, including alternates, if applicable, and allowances.
 - a. Base Bid:

Three Lump Sums are required.

Base Bid 1:	Base Bid:	Elm Road Elementary – Classroom Addition
Base Bid 2:		Penn High School – Instructional and Activity Space
Combined Bid:		Base Bid 1 and 2
 - b. Alternates:

Restroom Addition
 - c. Allowances:

Amounts to be included in Contract Sum

Base Bid 1:	Contingency	\$30,000
Base Bid 2:	Contingency	\$40,000
Base Bid 1:	Lump Sum	\$2,000
Base Bid 2:	Lump Sum	\$2,000

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4. Bonds: See the Instructions to Bidders and the Advertisement to Bidders for the requirements of bid securities and bonds required. Performance and Payment Bonds are for 100% of the bid.
5. Request for Approval of Product Substitution: Written request for approval must be received by A/E at least ten days prior to the date for receipt of Bids. Substitution request form included in the Project Manual (00 26 00.01).
6. Available Project Information:
 - a. Existing Construction Documents from original construction.
 - b. School Year Calendars for 2025-26 and 2024-25.
 - c. Revit File or CAD Files.
7. Identification of Submission of Bid Proposal: Per the Instructions to Bidders, the Bid Proposal shall be submitted in an envelope identified with the name of the project, name of the bidder, base bid package, and the date and closing time of bids. Photocopies of the bid form are acceptable.
 - a. Review “Bidder Reminder List” to be completed & included in Bid Package (00 41 16 - 6)
8. General Conditions of the Contract for Construction: Refer to Document 00 72 00 in the Project Manual
 - a. General Conditions of the Contract for Construction (AIA A201-2017)
9. Certificate of Insurance: Refer to Exhibit A to the Contract 00 52 01.
10. Criminal History Information: Refer to Document 00 73 60 in Project Manual.
 - a. PHM’s Background Check Requirements.
11. Time of Commencement and Completion of Project: The School Board will be asked to award a Contract at an upcoming School Board Meeting on July 21. A Preconstruction Conference will be scheduled. A Notice to Proceed will be issued upon board approval, with final completion of Work scheduled as follows:

Interior Improvements:

Approval of Contract;

Final Completion:

July, 2025

October 23, 2026

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12. Permits, Fees, and Notices: The “Certificate of Plan Approval” from the Department of Homeland Security will not be required for this project. All other permits, fees, and notices and cost are the responsibility of the Contractor as indicated in the Summary.
13. Temporary Facilities and Controls: Information on temporary facilities and controls are listed in Section 01 50 00 of the Project Manual.
 - a. Temporary water and power, the Owner to make available.
 - b. Temporary toilets by Contractor.
14. Addenda:
 - a. *Addendum No. 1 - Alternate the Bid Date.*
 - b. Addendum No. 2 – anticipated to be issued Tuesday, June 17.
 - c. Addendum No. 3 – anticipated to be issued Tuesday, June 24.
15. Progress Cleaning: Refer to Project Manual (01 74 13) for responsibility of the Contractor.
16. Questions and Clarifications: Per the instructions in the Project Manual, questions should be emailed to the appropriate contact person at Fanning Howey and followed up with a telephone call. Contacts and telephone numbers are listed in the Instruction to Bidders. Questions requiring clarifications or revisions will be addressed in an addendum. Any questions can be directed in writing to Mike Schipp at mschipp@fhai.com, phone number (317) 407-7229.
17. Site Access: Any access to be the sites shall be coordinated with Owner’s Representative:

Jason Messner, Director of Facilities
jmessner@phm.k12.in.us
(574) 367-3424 or (574) 334-6513 (cell)
18. Current Events:
 - a. Bidding Environment?
 - b. Procurement of Materials?
 - c. Bid Date/Completion Date(s)?
 - d. Interest from Subcontractors?
19. Review of Project Scope:
 - a. Elm Road ES: Site
 - b. Elm Road ES: Work around Playground
 - c. Penn HS: Bus Parking
 - d. Penn HS: Site Utilities

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20. Project Budgets:

- | | | |
|----|---------------------------------|------|
| a. | Elm Road ES Classroom Addition: | \$2M |
| b. | Elm Road ES Restroom Addition: | \$1M |
| c. | Penn HS: | \$4M |

21. Discussion Items and Questions:

Michael K. Schipp, AIA, CDT LEED AP BD+C
Project Manager / Principal

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PLEASE PRINT CLEARLY.
 Your name and title will be included in the meeting report.
 Thank you.

PREBID MEETING SIGN IN SHEET (PLEASE PRINT)

NAME (Please Print)	TITLE	COMPANY (Including Address Info)	TELEPHONE NO. FAX NO. CELL NO.(optional)	E-MAIL
Tim Morey	PM	Brown & Brown	269-330-4039	Tim@BBGL-US, Bids@bbgc.us
Chris Reinking	PM	GIBSON-LEWIS	574-259-8581	creinking@gl.nceusa.com ghicks@gl.nceusa.com
Colin Campbell	Estimator	Ziolkowski	574-287-1811	ccampbell@z-build.com
Darius Delio	Rep	Amfco	571-395-8801	DDELIO@AMFCC.COM

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PRE-BID SIGN IN SHEET (PLEASE PRINT)

NAME (Please Print)	TITLE	COMPANY (Including Address Info)	TELEPHONE NO. FAX NO. CELL NO.(optional)	E-MAIL
Mike Taff	Estimator	Pemberton Davis Elec.	574-277-7001	mtaff@pembertonDavis.com
Kevin Yoder		R. Yoder Construction	574-773-3502	kyoder@yoderconstruction.com
Matt Kozmierzak	Estimator	Dynamic Mechanical	574-257-0123	matthe@dynamic-mechanical.net
Steve Misson	Asst Dir. of Ins.	PHM	574-250-8997	SMisson@PHM.K12.IN.US
Joe Zappio	Facilities Manager	PHM	574-395-4685	JZappio@PHM.K12.IN.US

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NAME (Please Print)	TITLE	COMPANY (Including Address Info)	TELEPHONE NO. FAX NO. CELL NO. (optional)	E-MAIL
Matt Coleman	PM	TRHC	574-229-7183	Mcliceman@robertthoxycorp.com
Tim Marcinto	Estimator	TRG	216-408-9284	tim@therientgroup.com
Josh Matthews	Estimator	TRG	269-208-9879	Josh@the-riskgroup.com