

**SECTION 00 10 00**  
**INVITATION TO BID**

On, **June 10, 2025 at 2:00PM**, Northern Kentucky Community Action Commission will receive bids on the project heretofore described as:

**Project Name and Location:**      **Falmouth HeadStart Facility**  
Klee Way  
Falmouth, KY 41040

**Owner:**      **Northern Kentucky Community Action Commission**  
717 Madison Ave  
Covington, KY 41011

**Owner’s Representative:**      **Browne E & C Services, Inc.**  
One North Commerce Park Drive, Level G  
Cincinnati, Ohio 45215

**Architect:**      **SHP**  
223 Fairfield Avenue, Suite 100  
Bellevue, KY 41073

**Civil:**      **Abbie Jones Consulting**  
1022 Fontaine Rd  
Lexington, KY 40502

**Contact:**      Questions concerning this Invitation for Bid may be directed to Tyler Powers via email (tyler@brownee.com) until 2:00 pm (local time) on June 3, 2025. Questions received after this date will be responded to at Browne E & C Services’ discretion.

**Bids shall be emailed to the attention:**      **Tyler Powers: [tyler@brownee.com](mailto:tyler@brownee.com)**  
**Subject:** NKCAC Falmouth Headstart Facility BP2 BID

**Description**

Bid Package 2 consists of building construction, final grading, hardscaping, landscaping, fencing, site enclosures and site electric, maintenance of SWPP, and sanitary, storm, water, electric, and data service. The Standard Form of Agreement Between Owner and Contractor Stipulated Sum (AIA Document A101-2017) will be used. All work on the project is expected to start no later than July 21, 2025, and be complete no later than February 28, 2026.

The project has a federal interest and is subject to Davis Bacon Act. Payment and Performance Bonds will be required. The successful bidder will be required to furnish a bond on a solvent bank, payable to the Northern Kentucky Community Action Commission (NKCAC), in the amount of not less than one hundred percent (100%) of the total amount of the contract as a guarantee for the faithful performance thereof. NKCAC has a Minority Owned Business Enterprise inclusion goal of 20% and Women Owned Business Enterprise inclusion goal of 5% for all bid items and contracts for construction. All bidders must comply with the requirements of the federal Equal Employment Opportunity. Failure of a bidder to comply with these requirements shall be cause for rejection of the bid.

On Tuesday, May 20, 2025 at 2:00 pm, bidders may purchase the bid documents, including project manual and drawings from Eastern Engineering Supply (Phipps Reprographics), 434 Scott Blvd, Covington, KY 41011 for a non-refundable fee by calling (859) 261-1851.

### **Special Conditions**

Prior to submitting a bid, Prospective bidders should visit the premises, familiarize themselves with existing conditions. **A pre-bid meeting will be held on Thursday, May 29, 2025, at 2:00 p.m.** All bidders should meet in the Administration Building located at 437 W. 9th, Newport, KY. The site is available for visiting, it is adjacent to Dollar General Market and the new Total Care Pharmacy.

### **Kentucky Sales Tax**

Prices should include Kentucky taxes on this project.