

INVITATION TO BID

Issued By:  
MAZE DESIGN, INC.  
2601 National Road West  
Richmond, Indiana 47374  
(765) 962-1300

1. You are invited to bid on a Prime Contract for the following project:

Phase 1 - Renovation  
Lincoln  
Middle / High School  
205 E. Parkway Dr.  
Cambridge City, IN 47327  
PROJECT 2356-1

2. Bids will be received for a Single Prime Contract per plans and specifications.
3. Western Wayne Schools will receive Bids until **2:00 PM EST on Friday, February 9th, 2024**, at the Administration Office, 215 E. Parkway Drive Cambridge City, 47327, Door #33. Bids will be opened publicly and read aloud immediately after specified closing time. All interested parties are invited to attend. Bids received after the specified closing time will be logged in with time of receipt, opened, read aloud, and forwarded for appropriate action by the Board, with full reservation of the Board to reject any or all Bids due to the lateness.
4. A mandatory Pre-bid conference is scheduled for **Tuesday January 30th, 2024 at 3:45 p.m. Located at the project site Meet at door #33**
5. Bidding Documents may be examined at the Administration office:  
  
Administration office  
215 E. Parkway Drive Cambridge City, 47327, Door #33
6. Bidding Documents may be obtained in Electronic PDF format online at Eastern Engineering Plan room  
[www.easternengineering.com](http://www.easternengineering.com) 765-284-3119
7. Bid security in the amount of five percent (5%) of the bid, must accompany each Bid in accordance with the Instructions to Bidders.
8. Guaranty Bonds in the form of a Performance Bond and a Labor

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and Material Payment Bond, in an amount equal to one hundred percent (100%) of the Contract Sum, will be required.

**9. SUBMISSION OF BIDS**

The Bid, bid security, and other documents required to be submitted with the Bid shall be enclosed in a sealed opaque envelope. The envelope shall be addressed to the party indicated below and shall be identified with the Project name, and the Bidder's name and address. If the Bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "SEALED BID ENCLOSED" on the face thereof.

Western Wayne Schools  
Superintendent of Schools  
Andy Stover  
215 E. Parkway Drive  
Cambridge City, 47327  
Door #33