

## **NOTICE TO BIDDERS**

Notice is hereby given that the Board of Commissioners of Hendricks County, Indiana will receive sealed bids for:

### **Coroner Relocation**

Location:  
1475 E. Main St.  
Danville, Indiana 46122

Bids will be received at the following location, no later than the times shown:

Office of the Hendricks County Facilities Department  
Ground floor, Suite G20, of the Hendricks County Government Center  
355 South Washington Street, Danville, IN  
9:00 AM local time on the 9th day of January, 2024.

At the time and date shown for the Office of the Board of Commissioners, all bids will be publicly opened and read aloud in the presence of those concerned. Any bids received after the hour stated above will be returned unopened.

The proposed construction will consist of: a Unified Bid for Architectural, Interiors, Mechanical, Electrical and Plumbing scope to renovate approximately 4,300 sf of existing office space for a new County Coroner Office Suite, as more fully set forth in the Plans and Specifications. The work shall be performed in accordance with the provisions of this Notice, the General and Special Provisions, the Contract, and the Plans and Specifications for this project.

The bid shall include the furnishing of all materials, equipment, and labor as indicated in the Drawings and Specifications.

Any and all permits are to be procured by the successful Bidder.

All bids shall be properly and completely executed on the forms as required by the Contract documents and will include the Non-Collusion Affidavit as required by the statutes of the State of Indiana.

Each bid shall be accompanied by the deposit of an acceptable certified check or cashier's check payable to the Board of Commissioners of Hendricks County, Indiana or a satisfactory bid bond executed by the bidder and an approved surety company in an amount not less than ten percent (10%) of the total amount of the bid.

The successful bidder will be required to furnish a performance bond with good and sufficient surety in an amount equal to one hundred percent (100%) of the total amount of the bid; a payment bond equal to one hundred percent (100%) of the total amount of the bid; a maintenance bond for a period of one (1) year after completion of the project equal to twenty percent (20%) of the bid; and proof of insurance as specified in the General Provisions.

No bidder may withdraw his bid for a period of sixty (60) days after the opening of the bids. The Board of Commissioners of Hendricks County reserves the right to reject any/or all of the bids and/or waive any formalities or irregularities in the bidding.

Bidding documents will be available Friday November 24, 2023. Please contact the Eastern Engineering Distribution Department, 9901 Allisonville Road, Fishers, Indiana 46038, Ph. 317-598-0661, <https://distribution.easternengineering.com> for deposit and purchase information.

An in-person pre-bid meeting is scheduled for 2:00 pm, local time, on Tuesday December 5, 2023. All interested parties should assemble at north entry to the Shafer Center at 1475 E. Main St, Danville, Indiana, 46122.

Notice to Bidders dated this 14<sup>th</sup> day of November, 2023

**BOARD OF COMMISSIONERS OF HENDRICKS COUNTY, INDIANA**

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Phyllis A. Palmer, President

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Bob Gentry, Vice President

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Dennis W. Dawes, Commissioner

ATTEST:

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Nancy Marsh, County Auditor